

MICHELLE DEJESUS

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in in/michellerosedejesus

PROFILE

Experienced Management Professional with 20+ Years of Expertise in Personnel, Facilities, and Associations. Committed to Excellence in Customer Service and Operational Efficiency, with a Strong Focus on Detail—Proudly Serving the Las Vegas Community.

EDUCATION

Cuesta College
San Luis Obispo, CA
General Education

Key REALTY
CAM, Real Estate, and
Property Management
Las Vegas, NV

Certified Community Manager
CMCA-CAI 2018

Completed the Internationally
Recognized Crime-Free Multi-
Housing Training

Manufactured Home
Community Owners
Experienced

Trained in Fair Housing Laws
and Compliance

Provisional Manager of The
Year Nomination through CAI
2014

Associa 2008 Individual
Achievement Award

EXPERIENCE WITH PROJECTS MANAGED

Condominium Community
Construction Defect (At the
point of litigation and
settlement into repairs)

Community Wide Painting (With
Color Change/Condo and
Commercial)

Asphalt Sealing, Striping,
Milling

Pool Management (Maryland),
Resurfacing and Plastering

Energy Efficient Lighting
Conversions (Community Wide)

Drought Tolerant Landscape
Conversions (Community Wide)

Sewage Back-Up and
Remediation

Developer Transitions

Management Company
Software Transition(s)

PROFESSIONAL EXPERIENCE

CRE MANAGER Gatski Commercial Real Estate | Las Vegas, NV | 2021 - 2024 **Professional Association and Commercial Property Management - Portfolio**

Initially hired as Assistant to the Director of Property Management, I supported the onboarding of new clients, accounts, and staff, while also assisting with core Professional Association management operations. I was quickly promoted to Manager of Commercial/Professional Associations, where I led departmental development and oversaw a diverse portfolio of commercial properties, including both office and industrial developments.

Key responsibilities included ensuring county compliance, drafting governing documents, developing commercial budgets, and providing strategic guidance to property owners — including major local and international development firms. Additionally, I played a pivotal role in managing and supporting the implementation of the largest disability network in the state of Nevada.

CAM MANAGER Majerlie Management| Rockville, MD | 2018-2019 **Portfolio Community Association Manager**

Managed a diverse portfolio of community associations, including condominiums, townhomes, mixed-use developments, and a master-planned community comprising townhomes, condos, and an apartment complex.

Successfully oversaw numerous capital improvement and maintenance projects, including asphalt repairs, community-wide painting, plumbing and roof leak remediation, and structural repairs involving concrete and brickwork. Also responsible for the management of two pools, a pond, multiple stormwater facilities, two clubhouses, and parking enforcement operations. Portfolio primarily located in Montgomery and Howard Counties.

CAM MANAGER FirstService Residential | Las Vegas, NV| 2012-2018 **Community Association Manager – Portfolio and On-Site**

Served as a Community Association Manager for both portfolio and on-site accounts, overseeing a diverse range of communities including condominiums, townhomes, and large-scale single-family home developments. Notable assignments included serving as the on-site manager for a large-scale single-family home community and a 328-unit condominium complex. Additionally, I successfully managed a mixed portfolio.

Additional employment experience on linkedin at: in/michellerosedejesus. References available upon request.